

School Health Advisory Committee Action Plan

2001-03

Board of Health Assigned Tasks per rules:

Advise the Board of Health (board) on the development of a data collection model to compile basic information about health services in the state.

Advise the board on relevant issues based on the data collected to coordinate and improve school health services, including health promotion.

Vision Statement:

All children will reach their full personal, health & academic potential.

Mission Statement:

The School Health Advisory Committee provides assistance to the Board of Health in their efforts to meet the health needs of school children, including health promotion and health services.

Action Plan Writing Team:

- ✓ Michael Hinojosa
- ✓ Jenni Jennings
- ✓ Michelle McComb
- ✓ Michelle Smith

Plan for Dissemination




Upon completion and adoption of this action plan by the School Health Advisory Committee, the plan will be submitted to the Texas Board of Health for consideration and approval. Following favorable action by the Board of Health, the plan will be distributed to the interested parties including but not limited to:

- ✓ Texas Board of Health
- ✓ Texas Department of Health
- ✓ Texas Education Agency
- ✓ Interested Professional Organizations
- ✓ Individuals and associations who are school health stakeholders

Goal: 1. Review the status of health services and health promotion activities in Texas schools.

Objective: 1. Review and evaluate the current TDH¹ data collection model instrument(s).



Outcome Measure: Quarterly reports at SHAC meetings.

Strategies/Initiatives	Accomplished	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/ Budget
1.1.1 Assess the effectiveness of current data collection models.		Draft June 2001 Final August 2001	Determine if other instruments are necessary	Staff and SHAC subcommittee	TEA ² – SHEP ² , CDC ⁴ , SHPPS ⁴	
1.1.2 Determine if the appropriate data can be collected with current instruments.		August 2001	Ensure instruments are appropriate	SHAC Committee of the Whole		
1.1.3 Determine appropriate methods of data collection and analyses to be utilized		August 2001	Comprehensive review of data	SHAC Committee of the Whole		

Goal: 1. Review the status of health services and health promotion activities in Texas schools.

Objective: 2. Identify and utilize other data collection sources.

Outcome Measure: Feasibility assessment from TDH¹ staff.

Strategies/Initiatives	Accomplished	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/ Budget
1.2.1 Identify or develop a minimum of two additional data collection instruments.		January 2002	Access to various data collection forms	TDH ¹ staff	Large school district central offices TDH research staff	
1.2.2 Employ appropriate sampling techniques in data collect to ensure efficiency of project.		January 2002	Data management	SHAC Committee of the Whole	TEA ² – SHEP ² , CDC ⁴ , SHPPS ⁵	
1.2.3 Recommend appropriate intervals to survey schools		January 2002	Master survey timeline.	SHAC Committee of the Whole	Regional School Health Specialists, TDH funded SBHC ⁶ projects	

Goal: 1. Review the status of health services and health promotion activities in Texas schools.

Objective: 3. Assess the current results from the School Health Services and Staffing Survey.

Outcome Measure: Periodic status reports from TDH¹ research staff.

Strategies/Initiatives	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/Budget
1.3.1 Identify areas of health services omitted or lacking in public schools.	June 2003	Improved learning results for students	SHAC Committee of the Whole	TDH research staff	
1.3.2 Develop recommendations for increased services based upon the data available	June 2003	Increased services available to students & families. Prioritize improvement initiatives	SHAC Committee of the Whole	Professional organizations with expertise in critical need areas	
1.3.3 Promote quantifiable activities which improve learning conditions for students	October 2002	Broad based support for health services from external entities	SHAC, TDH ¹ , TEA ² , Professional Organizations	Pat Cooper, Superintendent of Schools, McComb, Mississippi, David Wiley, Texas School Health Association, CATCH ³	

TDH¹ – Texas Department of Health

TEA² – Texas Education Agency

CATCH³ – Coordinated Approach to Children's Health

Goal: 1. Review the status of health services and health promotion activities in Texas schools.

Objective: 4. Identify and summarize relevant issues.

Outcome Measure: Standing agenda item on SHAC agenda to discuss relevant health issues.

Strategies/Initiatives	Accomplished	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/ Budget
1.4.1 TDH ¹ staff prepares information related to student health issues such as: indoor air quality, hepatitis B, etc.	Ongoing effort	Continuous but twice per year at a minimum	SHAC awareness of emerging trends	TDH staff	Individual SHAC members	
1.4.2 Develop summary position papers on relevant topics as appropriate	As needed	As needed	Provide objective information to decision and policy makers	SHAC subcommittee	Utilize issue briefs and position statements from other organizations	

Goal: 1. Review the status of health services and health promotion activities in Texas schools.

Objective: 5. Compare/correlate academic outcomes of students in relation to health services.


Outcome Measure: Reports on research data presented to SHAC twice per year.

Strategies/Initiatives	Accomplished	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/ Budget
1.5.1 Identify pieces of research which indicate the relationship of health services to student academic outcomes.		Annually - January	Data driven decisions and promotion	TDH ¹ staff	State and national research organizations	
1.5.2 Initiate a research study with a university in Texas to determine the relationship between health services and student performance.		October 2002	A Texas based research document	TDH staff in conjunction with a graduate student from a university in Texas		

Goal: 2. Provide recommendations to Board of Health for effective school health services.

Objective: 1. Develop and recommend standards for school health services.



Outcome Measure: Quarterly review process at SHAC meetings.

Strategies/Initiatives	Accomplished	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/ Budget
2.1.1 Gather input from various stakeholder groups in developing standards for a tiered system of school health services.		January 2002	Support from broad-based groups	SHAC Subcommittee	Professional organizations	
2.1.2 Recommend standards with an implementation schedule and fiscal impact note		April 2003	Partial implementation by FY03	SHAC Committee of the Whole	TASB ¹ salary survey	
2.1.3 Biennial research based report with recommendations to the Board of Health		June 2003 and as needed for annual report			External partners & stakeholders	

Goal: 2. Provide recommendations for effective school health services.

Objective: 2. Develop guidelines on the roles and responsibilities and certifications for school health services personnel.

Outcome Measure: Periodic status reports at SHAC meetings

Strategies/Initiatives	Accomplished	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/ Budget
2.2.1 Identify school health services personnel.		January 2002	Clarity of service provider	SHAC Committee of the Whole	Professional Organizations, other states	
2.2.2 Develop training recommendations for unlicensed assistive personnel providing health services in the school setting		April 2003	Recommendation forwarded to State Board of Health	SHAC Subcommittee		
2.2.3 Develop specific guidelines identifying the roles and responsibilities for school health services personnel.		January 2002	Guidelines published and distributed to appropriate entities	SHAC Subcommittee to include professionals from organizations and entities		

Goal: 2. Provide recommendations for effective school health services.

Objective: 3. Investigate and recommend options for reimbursement and/or funding for school health services delivery.

Outcome Measure: Interim subcommittee reports to SHAC

Strategies/Initiatives	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/Budget
2.3.1 Develop a procedure to assist districts in accessing funds from MAC ¹ , CHIP ² , Medicaid and other third party payors.	January 2002	Resource for local education agencies to more readily fund health related services	TDH ³ staff	TASBO ⁴ TDH Communications Division	
2.3.2 Develop a marketing tool to utilize in making presentations to foundations for monetary support.	October 2002	Products for foundation funding	SHAC Subcommittee	TDH Communications Division, TEA Center for Health Educator Development	
2.3.3 Develop fiscal note for items in 2.2 to present to Texas Legislature	October 2002	Fiscal note to accompany proposed legislation	TDH Staff	SHAC subcommittee	

Goal: 2. Provide recommendations for effective school health services.

Objective: 4. Provide stakeholders with guidance on school health legal issues.

Outcome Measure: Distribute a Frequently Asked Questions (FAQ) Document

Strategies/Initiatives	Accomplished	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/Budget
2.4.1 Legal staff at TDH ¹ will respond to a FAQ document from a health perspective.		October and February of each year	Legal awareness; information distributed to superintendents and available electronically Legal awareness	TDH staff	TDH legal staff TASB ³ , TASN ⁴ TNA ⁵ TMA ⁶	
2.4.2 Legal staff at TEA ² will respond to a FAQ document from an education perspective.		October and February of each year		TDH staff	TEA legal staff	
2.4.3 Collect various scenarios regarding legal issues		June of each year	Develop a clearinghouse for legal issues	TDH staff		

Goal: 2. Provide recommendations for effective school health services.

Objective: 5. Assess the status of legislation affecting school health services and make recommendations when appropriate.


Outcome Measure: Periodic reports from SHAC Legislative Subcommittee

Strategies/Initiatives	Accomplished	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/ Budget
2.5.1 Create a SHAC legislative subcommittee.		October 2001	Prepare for upcoming legislative session	SHAC Chairperson	Professional organizations' legislative committees and staff	
2.5.2 Review bills filed during legislative session.		January-May 2003	Provide input on proposed legislation from a school health perspective	SHAC subcommittee		
2.5.3 Develop recommended legislation as appropriate		ONGOING		SHAC subcommittee		

Goal: 3. Promote the coordination of health services and health promotion in Texas schools.

Objective: 1. Promote the concept that school health services contribute to the educational potential of children, and benefit the community as a whole.

Outcome Measure: Use Outcome Measures from other goals and objectives as a framework.

Strategies/Initiatives	Accomplished	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/ Budget
3.1.1 Market research in Goal 1.5 to promote the concept of coordinated health services.		January 2003	Research data in a succinct format	TDH ⁵ staff	Texas School Public Relations Association	
3.1.2 Present data at school district and stakeholder organization conferences such as: TASA ¹ /TASB ² Joint Conference in Dallas Administrators' Midwinter Conference in Austin, TMA ³ , TSHA ⁴ , etc.		September 2002 (preliminary) January 2003	Support from school district decision and policy-makers	Designated SHAC members		
3.1.3 Provide advocacy reports to legislature and other policy making entities		November 2002	Documentation	TDH staff		

Goal: 3. Promote the coordination of health services and health promotion in Texas schools.

Objective: 2. Support initiatives that strengthen the development and maintenance of effective local school health advisory councils.


Outcome Measure:

Strategies/Initiatives	Accomplished	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/ Budget
3.2.1 Develop a database of local school health advisory councils that model best practices.		January 2002	Resource for districts seeking to improve health advisory councils	TDH ¹ staff	TEA ² , ACS ³ website	
3.2.2 Develop a protocol for the establishment and maintenance of local advisory councils.		January 2002		TDH staff	TEA, Regional School Health Specialists, ACS	
3.2.3 Serve as a clearinghouse of effective school health advisory councils.		January 2002		TDH staff	Regional School Health Specialists, ACS	

Goal: 3. Promote the coordination of health services and health promotion in Texas schools.

Objective: 3. Promote meaningful collaboration between the Texas Education Agency and the Texas Department of Health on school health issues.

Outcome Measure: Schedule of collaborative events shared each spring.

Strategies/Initiatives	Accomplished	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/Budget
3.3.1 Provide a link on each website to the other agency.		September 2001	Facilitate communication	TDH staff	Staff of both entities	
3.3.2 Initiate meetings between staff of both agencies twice per year.		October and February of each year	Collaboration on issues of common interest	Designated SHAC members		
3.3.3 Initiate dialogue with Commissioners of Health and Education about a joint conference for professionals in related fields.		January 2002	Heighten level of awareness for the topic	Designated SHAC members		

Goal: 3. Promote the coordination of health services and health promotion in Texas schools.

Objective: 4. Explore public and private funding opportunities for health and education partnerships

Outcome Measure: Interim subcommittee reports to SHAC

Strategies/Initiatives	Accomplished	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/ Budget
3.4.1 Develop a marketing tool to utilize in making presentations to foundations for monetary support.		October 2002	Develop a marketing tool to utilize in making presentations to foundations for monetary support.	SHAC	TDH Public Information Office	
3.4.2 Develop fiscal note for items in 2.2 to present to Texas Legislature.		November 2002	Develop fiscal note for items in 2.2 to present to Texas Legislature.	TDH ¹ Staff	SHAC subcommittee	
3.4.3 Present data to school districts during budget development processes and at conferences.		November 2002	Present data to school districts during budget development processes and at conferences.	Selected SHAC members and TDH staff	Local health professionals, local health advisory councils, regional health specialists	

Goal: 3. Promote the coordination of health services and health promotion in Texas schools.

Objective: 5. Liaison with external groups to support and promote school health issues.

Outcome Measure: Report on specific initiatives at SHAC meetings

Strategies/Initiatives	Accomplished	Target date for completion	Expected Outcomes	Person(s) Responsible	Other Resources	Resources/ Budget
3.5.1 Develop a database of all external groups who would reasonably align with SHAC.		October 2001	Resource database for future use	TDH ¹ staff	TEA ²	
3.5.2 Establish specific rationale for each group to support school health issues and utilize them for joint benefits.		January 2002	Focused joint needs	SHAC Committee of the Whole		
3.5.3 Set up meetings with support entities or testify at the scheduled meetings		ONGOING				